



**The Darlington Farmers Auction Mart**

Humbleton Park, Darlington, DL2 2XX

**Office:** 01325 464529 **E:** [info@dfam.co.uk](mailto:info@dfam.co.uk)





# State of the art

Auction Centre, Business Park and Exhibition Space.

## ROOM BOOKING FEES

### Board Room *(10-15 People)*

Half Day - £125

Full Day - £200

Additional charge for use of projector & screen £50

### Conference Suite – Half Room *(40 People)*

Half Day - £160

Full Day - £250

### Conference Suite – Full Room *(80-100 People)*

Half Day - £225

Full Day - £300

## Parties

POA

## Conference suite and boardroom hire

If you are looking for a meeting room perfectly situated in the north east of England look no further than our purpose built centre here at Humbleton Park. We offer the boardroom that can hold up to 15 people and our conference room that can hold up to 100 people. We also have a large multi purpose area available for events to hire.

These come with free parking, internet access, air conditioning, onsite catering and the availability to hire a projector and television.

### Terms:

1. All prices shown are subject to VAT
2. Invoices will be sent after the event where you will have 10 days to make payment, unless requested prior to the event. Payment can be made by card on the day.
3. Refreshments must be pre-booked.

## All enquiries and bookings please contact

Anthony Schofield on 01325 464529 or [anthony@dfam.co.uk](mailto:anthony@dfam.co.uk)  
or Hannah Robinson on 01325 464529 or [hannah@dfam.co.uk](mailto:hannah@dfam.co.uk)



# DARLINGTON FARMERS AUCTION MART ROOM BOOKING FORM

Please fill out this form with all relevant information and return it to us either by post or email, [anthony@dfam.co.uk](mailto:anthony@dfam.co.uk) or [hannah@dfam.co.uk](mailto:hannah@dfam.co.uk)

Once we have received a signed copy we will confirm booking.

VAT No.

Contact Name

Organisation

Address

Telephone

Email

Name of event/course

Please tick which room you would like to hire

Conference

Boardroom

Date of booking

Time of Use (Please include time you would like to access room & start time)

No. of delegates

Arrive: \_\_\_\_\_ Depart: \_\_\_\_\_

*Please note you will only be able to gain access to the room at the stated time, Please allow time for your staff to get in and set up.*

Please tick if you require use of

Projector

Television



# TERMS AND CONDITIONS & CANCELATION POLICY

- Provisional and verbal booking enquiries will be held for 5 working days. Bookings will be confirmed upon receipt of complete and signed booking form.
- Cancellation fees are charged if the event is cancelled without adequate notice.
- The hirer must give notice of cancellation in writing (letter or Email).

**The following cancellation charges apply:**

- Cancellation up to 28 days prior to the booking: no charge.
- Cancellation between 28 and 14 days before the event: 25% of the room hire charge.
- Cancellation between 14 and 7 days before the event: 50% of the room hire charge.
- Cancellation with less than 7 days' notice: 75% of room hire charge.
- Any changes to the booking must be agreed with Anthony or Hannah and confirmed in writing

Name

Signature

For and on behalf of

Position

Date





# FOOD BOOKING

Please fill in below stating what time you would like the refreshments ready for. Please indicate which meals you would like along with quantities and options

	Time	Quantity	Meal	Option
Arrival				
Break One				
Lunch				
Break Two				

**Tea & Coffee:** £1.50 **Can of Pop:** £1.00

**Breakfast Bun:** £4 +VAT

Bacon, sausage, egg and black pudding

**Light Lunch:** £7.75 +VAT

Selection of sandwiches

To include: ham, cheese, tuna mayo & egg mayo with option below

- Chips (*option 1*)
- Cake (*option 2*)
- Crisps (*option 3*)

**Buffet Lunch:** £10.75 +VAT

- Selection of sandwiches as above
- Homemade Steak Pie or Mince Pie or Sausage Rolls
- Honey Mustard Glazed Sausage
- Homemade Quiche
- Crisps
- Chutney

**Hot Carvery Lunch:** £8.00 +VAT

**Selection of Cake:** Options Change Daily

For any allergies and intolerances please ask before ordering and we can arrange **alternative options**

Additional comments



# INVOICING

If business/personal name and address is the same as contact address  
please tick here

If not please fill out below

Contact Name

Address

Telephone

Email

Purchase Order No.

Invoices will be sent after the meeting where you will have 10 days to pay, unless  
payment is requested prior to the meeting.

Card payment can be made on the day.

# GET IN TOUCH



Darlington Farmers  
Auction Mart Co Ltd,  
Humbleton Park  
Darlington,  
Durham,  
DL2 2YH



01325 464529



info@dfam.co.uk

**SAT NAV**

Please use postcode DL2 2XX



## MART CONTACTS

### Mart Office

t. 01325 464 529  
e. info@dfam.co.uk

Anthony Schofield

t. 01325 464529

M. 07825 248562

e. anthony@dfam.co.uk

Hannah Robinson

t. 01325 464529

e. hannah@dfam.co.uk

[www.dfam.co.uk](http://www.dfam.co.uk)