







The Darlington Farmers Auction MartHumbleton Park, Darlington, DL2 2XX

Office: 01325 464529 E: info@dfam.co.uk



State of the art

Auction Centre, Business Park and Exhibition Space.

ROOM BOOKING FEES				
Board Room (10-15 People)				
Half Day - £125	Full Day - £200			
Additional charge for use of projector & screen £50				
Conference Suite – Half Room (40 People)				
Half Day - £160	Full Day - £250			
Conference Suite – Full Room (80-100 People)				
Half Day - £225	Full Day - £300			
Parties				
POA				

Conference suite and boardroom hire

If you are looking for a meeting room perfectly situated in the north east of England look no further than our purpose built centre here at Humbleton Park. We offer the boardroom that can hold up to 15 people and our conference room that can hold up to 100 people. We also have a large multi purpose area available for events to hire.

These come with free parking, internet access, air conditioning, onsite catering and the availability to hire a projector and television.

Terms:

- 1. All prices shown are subject to VAT
- 2. Invoices will be sent after the event where you will have 10 days to make payment, unless requested prior to the event. Payment can be made by card on the day.
- 3. Refreshments must be pre-booked.

All enquiries and bookings please contact

Anthony Schofield on 01325 464529 or anthony@dfam.co.uk or Hannah Robinson on 01325 464529 or hannah@dfam.co.uk



DARLINGTON FARMERS AUCTION MART ROOM BOOKING FORM

Please fill out this form with all relevant information and return it to us either by post or email, anthony@dfam.co.uk or hannah@dfam.co.uk

Once we have received a signed copy we will confirm booking.	VAT No.	
Contact Name		
Organisation		
Address		
Telephone		
Email		
Name of event/course		
Please tick which room you would like to hire	☐ Conference	☐ Boardroom
Date of booking		(Please include time you access room & start time)
No. of delegates	Arrive:	Depart:
Please note you will only be able to gain access to for your staff to get in and set up.	o the room at the stated t	ime, Please allow time
Please tick if you require use of	☐ Projector	☐ Television



TERMS AND CONDITIONS & CANCELATION POLICY

- Provisional and verbal booking enquiries will be held for 5 working days. Bookings will be confirmed upon receipt of complete and signed booking form.
- Cancellation fees are charged if the event is cancelled without adequate notice.
- The hirer must give notice of cancellation in writing(letter or Email).

The following cancellation charges apply:

- Cancellation up to 28 days prior to the booking: no charge.
- Cancellation between 28 and 14 days before the event: 25% of the room hire charge.
- Cancellation between 14 and 7 days before the event: 50% of the room hire charge.
- Cancellation with less than 7 days' notice: 75% of room hire charge.
- Any changes to the booking must be agreed with Anthony or Hannah and confirmed in writing

(Name
(Signature
(For and on behalf of
(Position
(Date







FOOD BOOKING

Please fill in below stating what time you would like the refreshments ready for. Please indicate which meals you would like along with quantities and options

	Time	Quantity	Meal	Option
Arrival				
Break One				
Lunch				
Break Two				

Tea & Coffee: £1.50 Can of Pop: £1.00

Breakfast Bun: £4 +VAT

Bacon, sausage, egg and black pudding

Light Lunch: £7.75 +VAT

Selection of sandwiches

To include: ham, cheese, tuna mayo & egg mayo with option below

• Chips (option 1)

• Cake (option 2)

• Crisps (option 3)

Buffet Lunch: £10.75 +VAT

Selection of sandwiches as above

Homemade Ouiche

• Homemade Steak Pie or Mince Pie or Sausage Rolls

Crisps

Honey Mustard Glazed Sausage

Chutney

Hot Carvery Lunch: £8.00 +VAT

Selection of Cake: Options Change Daily

For any allergies and intolerances please ask before ordering and we can arrange alternative options

Additional comments

If business/personal name and address is the same as contact address please tick here \Box

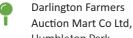
If not please fill out below

Contact Name	
Address	
Telephone	
Email	
Purchase Order No.	

Invoices will be sent after the meeting where you will have 10 days to pay, unless payment is requested prior to the meeting.

Card payment can be made on the day.

GET IN TOUCH



Humbleton Park
Darlington,
Durham,
DL2 2YH



01325 464529



info@dfam.co.uk

SAT NAV Please use postcode DL2 2XX



MART CONTACTS

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